

**CITY OF  
LOS ANGELES  
CALIFORNIA**

**President**  
Angelica M. Dueñas

**Vice President**  
VACANT

**Secretary**  
Julie Monroy

**2<sup>nd</sup> Vice President**  
Mike O'Gara

**Treasurer**  
Robert Lim



[WWW.SVANC.ORG](http://WWW.SVANC.ORG)

**Sun Valley Area  
Neighborhood Council**  
9000 Sunland Blvd Suite 'A'  
Sun Valley CA 91352  
**Telephone 818-767-8262**

**SUN VALLEY AREA NEIGHBORHOOD COUNCIL**  
**Tuesday October 12, 2010**  
**from 6:30pm TO 8:30pm**  
**VILLA SCALABRINI RETIREMENT CENTER**  
**10631 VINEDALE STREET**  
**SUN VALLEY, CA 91352**

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda **prior** to the Board taking action on an item. Comments from the public on Agenda items will be heard when the respective item is being considered. **"In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed in the window of OUR OFFICE LOCATED AT 9000 Sunland blvd Suite "A" Sun Valley and at our website by clicking on the following link: [www.SVANC.org](http://www.SVANC.org) or at the scheduled meeting. PLEASE CHECK OUR WEBSITE FOR INFORMATION**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, or to request translation, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator at (818) 374-9897 or e-mail to [Barry.Stone@lacity.org](mailto:Barry.Stone@lacity.org)

**ITEM 1: Call to Order, Pledge of Allegiance, Code of Civility, Roll Call**

**ITEM 2:** Opening Remarks (President)

**ITEM 2A:** Reminder for the members of the SVANC to complete Ethics and Open Government Training for City Officials. Please visit: <http://ethics.lacity.org/education/education.cfm>

**ITEM 3: Emergency Personnel from Fire and Police Departments** will always be allowed to address The Board when they are ready in order to facilitate their schedule. (Officer Esther Vasquez, Senior Lead Officer, and Officer Michelle Rodriguez, Senior Lead Officer.)

**ITEM 4:** Presentation/announcements from **elected officials** or their representatives

**ITEM 4A:** Dan Rosales Jr., Planning Director with the Office of Councilmember Richard Alarcon on behalf of the SFV Veterans Day Parade Committee will speak regarding the 7th Annual San Fernando Valley Veterans Day Parade.

**ITEM 5A: Public Comment:** The public may speak on any agenda item by filling out a speaker's card. The public will be allowed to address the board no later than 7:30 p.m. on matters within The Board's subject-matter jurisdiction. Public comments will be limited to **three (3) minutes** per speaker.

**NOTE:** Public comments shall not be subject to discussion BUT issues may be recommended to be placed on the agenda for future meeting, by a Board member during board member comments period.

**ITEM 6: Board member comments** on matters within the Board's subject-matter jurisdiction. Board members are limited to **three (3) minutes** per speaker; and additional discussion time if request is made to place an item on an agenda of a future meeting.

**OLD Business:**

**ITEM 7:** Review, correct and approve minutes from our September 2010 meeting. (Julie Monroy)

### **NEW Business:**

**ITEM 8** Committee Reports Treasurer- Outreach- Planning- Community Affairs- By-Laws

**ITEM 9:** Imelda Padilla has resigned from the Vice President position. She will still remain part of SVANC. Motion/Discussion/Vote possible nominations for VP position. (DUENAS)

**ITEM 10:** Motion/Discussion/Vote to appoint candidates to open positions in the SVANC. (MONROY)

**ITEM 11:** Discuss supporting SVHS and Poly HS in attending the Adelante Hombre Latino Summit. Expenses for Food or Transportation for Poly and SVHS students to attend. (\$500.00-1,000) (PADILLA)

**ITEM 12:** Grant our Treasure Robert Lim permission to purchase items for the maintenance of the SVANC office at his own discretion, without having to wait to place it on the next SVANC meeting. All purchases will be included in the monthly Expense Reports. (DUENAS, LIM, MONROY, O'GARA)

**ITEM 13:** Solicit outreach volunteers for Halloween events at Fernangeles and Sun Valley parks. (DUENAS)

**ITEM 14:** Purchase balloons and other outreach materials for the upcoming Halloween Outreach event and other future events. (not to exceed \$200) (DUENAS)

**ITEM 15:** Discussion and possible action to co-sponsor the October 28, 2010 Ethics Training with the Department of Neighborhood Empowerment. Funds will be used for refreshments. (not to exceed \$200) (MONROY)

**ITEM 16** Pay for Spanish Translator for DONE Ethics training, not to exceed \$215 (LIM)

**ITEM 17:** Adjournment

### **PROCESS FOR RECONSIDERATION**

The Board of Directors may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular SVANC meeting. The Board of Directors, on either of these two occasions, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a "Proposed" Action should the motion

to reconsider be approved. A motion for reconsideration can only be made by a Representative who has previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then a Representative on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regularly scheduled meeting. This procedure shall be in compliance with the Brown Act.

**GRIEVANCE PROCESS** Any individual stakeholder or group of Community Stakeholders of the SVANC shall be able to express any concerns to the Board of Directors of the SVANC, about its decisions and/or actions, by submitting a written signed grievance to the Secretary or other officers of the SVANC for recording with the Secretary. The grievance should specify the resolution sought. Grievance filings will be accepted after the 60-day period and reviewed by the Board and DONE to determine whether or not the issue can still be addressed.

#### **The Grievance:**

- A.** Shall be submitted, in writing, within sixty (60) days from the time the complainant became aware of the alleged violation, and shall contain an allegation of the facts on which the grievance is based, including the applicable dates, and shall specify the nature of the resolution sought.
- B.** The person or persons making the grievance shall be notified in writing of the date and time of the meeting of the Board of Directors at which the grievance shall be brought forward for discussion.
- C.** The Board of Directors shall appoint an ad-hoc Committee of no less than Three (3) Directors to investigate the grievance and prepare a recommendation for the Board of Directors.